

The Beverly Institute, Inc.

Admission Statement for New Students

ADMISSION Statement

All application files that are completed by the End of April will be evaluated at the same time. The Admission Committee will make its decision by June and offers of admission will be mailed at that time for new school year. Applications received after April will be considered on a space available basis.

Interview Process

Students applying for admission into TBI will have two interviews. The Admission's Interview process outlines a series of fair and objective methods for conducting interviews with perspective parents and students wanting acceptance into The Beverly Institute. Initial interview for Individual academic assessment and a concluding interview for all information gathered for enrollment. (recommendation letters, transcript, report card, and essays)

New Student Probationary Period

All new students enrolling into The Beverly Institute (TBI) will be placed on a 45 day probationary period (one-nine week period). This is to ensure that The Beverly Institute is right for the student and the student is right for The Beverly Institute. During this probationary period the student behavior and academics will be monitored. If the student is disruptive, and/or does not turn in work assignment in a timely manner, and/or frequently breaks dress code violations, that student will be released from The Beverly Institute.

Assessment Testing

All students new and returning will be required to take an assessment test at the beginning of each school year. This is not a pass or fail test. This test is to help Administration with placement only. Students wishing to attend The Beverly Institute will not be turned away because of low grades. Test results can be reviewed during our first open house.

Behavior Problems

Students with a history of behavior problems associated with ADHD/ ADD will not be turned away. During this probationary period the student's behavior and charter will be monitored. If the student is disruptive; aggressively violent toward staff, teachers and/or students; frequent infringement of TBI policies, that student will be released from The Beverly Institute.

Students with a disruptive behavior history based on previous school Discipline/ Character enrollment form will be referred to the TBI Dean for an additional interview. This interview does not guarantee entrance into TBI. If perspective student is accepted into TBI they will be placed on a 1st quarter probationary period. During this probationary period the student's behavior and charter will be monitored. If Student receive 3 or more demerits they will be released from TBI.

Home-School Students

Home-schooled students may enroll with the following additional documentation:
Proof of current grade-level (Standardized test scores or evaluated portfolio)
A copy of the Termination of Home-School form to authorized agency and a copy of most recent report card.

Transfer students from public and private schools.

All transfer students from public and private schools must adhere to the same enrollment guidelines listed for The Beverly Institute.

Parent Involvement

Parents are required to attend or participate in some type of school function that will inform them of their child's academic and behavior progress. The following functions are: Open House and Teacher / Parent Meetings. To guarantee your child's seat at The Beverly Institute parents must attend at least 1 function per quarter or have scheduled a teacher/parent meeting. Students who parents are not involved or engage with their child's teacher will be released from The Beverly Institute.

Parent/ Student Orientation

Parents are required to attend Orientation Night. Only students with orientation passes will be allowed on campus. Parent who are not in attendance will have to schedule a meeting with TBI Dean for entrance into school. After meeting students will be allowed admission into school.

Parent Intimidation/ Bullying

Parents, friends or family members of TBI students found bullying or talking bad-mannered to any teacher or staff member of The Beverly Institute will be asked to leave school campus and that student will be released from The Beverly Institute. **Parent Intimidation at any level will not be tolerated at The Beverly Institute**

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**The Beverly Institute Admission Statement for New Students
(2011-2012 School Year)**

I _____, have read the Admission Statement for The
(Parent and Student Name)

Beverly Institute and understand that by not adhering to the Probationary Period Policy and Admission statement will result in my child not getting admission or losing their spot at The Beverly Institute.

Parent Signature

Date

Student Signature

Date